



Refund Policy

Thank you for considering GIPCA Professional Certification & Accreditation.

We offer refund within the first **30 days** after payment, if 30 days have passed since your payment, you will not be offered a refund of any kind.

Eligibility for Refunds

- Your certificate bears erroneous name and/or certification title.
- Your order took more than 5 business days to process.
- To complete your refund, we require the booking confirmation number.

Once your refund request is received and assessed, we will send you an email notification. We will also notify you of the approval or rejection of your refund request.

If you are approved, then your refund will be processed, and a credit will automatically be applied to your credit card or original method of payment, within a certain amount of days.

Late or missing refunds

- If you have not received a refund yet, first check your bank account again. Then contact your credit card company, it may take some time before your refund is officially posted.
- If you have done all of this and you still have not received your refund yet, please contact us at helpdesk@gipca.org